

Executive Rolling Programme: **November 2013**

Executive Decisions to be taken – November 2013

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
21/11/13	Non Key	Integrated Corporate Performance Report Q2	Corporate Services – Councillor PM Morgan	Economy, Communities & Corporate /
21/11/13	Non Key	Budget Monitoring Report	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate /
21/11/13	KEY	Children with Disabilities: Short Breaks and Respite Service Provision <i>To report the financial position for both Revenue and Capital.</i>	Young People & Children's Wellbeing – Councillor J Millar	Children's Wellbeing / Philippa Granthier pgranthier@herefordshire.gov.uk
21/11/13	KEY	Halo Leisure Prudential Borrowing Programme <i>To approve funding commitment over £500,000 to new contracts</i> <i>To support Halo Prudential Borrowing for investment programme at Hereford Leisure Centre, Hereford Leisure Pool, Leominster Leisure Centre, Ledbury Swimming Pool, Ross-on-Wye Swimming Pool and Photo-voltaic investment. To approve in principle the allocation of capital expenditure funded by prudential borrowing for a capital investment and improvement programme at leisure facilities managed by Halo Leisure.</i>	Contracts & Assets – Councillor H Bramer	Economy, Communities & Corporate / Mick Ligema mligema@herefordshire.gov.uk

DECISION MAKER CABINET MEMBER CONTRACTS & ASSETS COUNCILLOR H BRAMER				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
DECISION MAKER CABINET MEMBER CORPORATE SERVICES COUNCILLOR PM MORGAN				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
TBC	Non Key	Retail Impact Study Notice of Motion Response <i>To consider and formally respond to the resolution agreed under the Notice of Motion on 20 July 2012 by Cllr MAF Hubbard and Cllr RI Matthews.</i>	Economy, Communities & Corporate / Nadine Kinsey	
TBC	Non key	Mary Portas Study Notice of Motion Response <i>To consider and formally respond to the actions submitted in the Notice of Motion on 20th July by Cllrs E Harvey, AM Atkinson, MAF Hubbard, JLV Kenyon and FM Norman.</i>	Economy, Communities & Corporate / Nadine Kinsey	

DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
TBC	KEY	Increasing income from parking – On Street Charging in Hereford	Economy, Communities & Corporate / Steve Burgess sburgess@herefordshire.gov.uk
TBC	KEY	Managed and Secure Printing for Multi-Functional Devices (Printers) <i>To obtain approval for new contractual arrangements for the supply of Multi-Functional Devices (Printers)</i>	Economy, Communities and Corporate / Wayne Welsby wwelsby@herefordshire.gov.uk
TBC	Non key	Local Development Scheme – Annual Review <i>To seek approval the annual review of the Local Development Scheme, September 2013 prior to its submission to the Secretary of State.</i>	Economy, Communities and Corporate
DECISION MAKER CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

Other Meetings – November 2013

AUDIT & GOVERNANCE COMMITTEE			
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
26 Nov 13 Non key	Standards Panel Report To make recommendations to the A & G Committee in respect of complaints against two members, which have been considered by the standards panel		Economy, Communities and Corporate
26 Nov 13 Non key	Standards Panel Report To make recommendations to the A & G Committee for reviewing the current system of dealing with code of conduct complaints made against councillors		Economy, Communities and Corporate
26/11/13	Biannual forecasts of revenue and capital outturn	N/A	Corporate Services / Peter Robinson
TBC	Whistle Blowing Policy – Biennial Review	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate /
TBC	Counter-fraud and Corruption Policies – Biennial Review	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate /

Scrutiny Work Programmes – November 2013

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – NOVEMBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
11 November 2013	Budget Monitoring Update	To receive a presentation from s151 Officer on the Budget		
11 November 2013	Freedom of Information and Arms Length Companies – an update	To receive a report on an allegation that the members of General Scrutiny were misled by the original report on 4 March		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – NOVEMBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
7 November 2013	Recovery Plan for Children Safeguarding	To receive a progress report on the Action Plan		
7 November 2013	Work Programme	To consider the Committee's Work Programme		

Executive Decisions to be taken – December 2013

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
12/12/13 (deferred from 4/10/13)	KEY	Waste Management Contract <i>To consider concluding a variation to the waste management contract with Mercia Waste to enable the construction of an Energy from Waste Plant at Hartlebury and other ancillary matters.</i>	Contracts & Assets – Councillor H Bramer	Economy, Communities & Corporate / Andy Tector aet@herefordshire.gov.uk
DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
19/12/13	KEY	Open Book Review of Residential and Nursing Home Fees for Older People	Young People & Children's Wellbeing – Councillor JW Millar	Adults Wellbeing / Helen Coombes helen.coombes@herefordshire.gov.uk
19/12/13	Non Key	Budget Monitoring Report <i>To report the financial position for both Revenue and Capital.</i>	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate / Peter Robinson Peter.Robinson@herefordshire.gov.uk
19/12/13	Non Key	Herefordshire Council Safeguarding Arrangements for Children: Nine Month Review Report for Department for Education <i>To inform members on the progress of improvement planning in children's safeguarding resulting from the self-evaluation undertaken and reported to the Department of Education in July, 2013 in relation to the Herefordshire Safeguarding and Protecting Children Improvement Plan.</i>	Young People & Children's Wellbeing – Councillor J Millar	Children's Wellbeing / Julie Rzezniczek julie.rzezniczek@herefordshire.gov.uk
19/12/13	KEY	Adults Wellbeing Transformation Programme 2014/15 <i>To gain approval from Cabinet for the Adults Wellbeing transformation programme, its scope of work and its structure</i>	Health & Wellbeing - Councillor GJ Powell	Adults' Wellbeing / Helen Coombes helen.coombes@herefordshire.gov.uk
19/12/13	B&PF	Council Tax Discount Scheme and NDR Discretionary Relief To agree revisions to the current schemes.	Peter Robinson – Chief Officer Finance	

DECISION MAKER CABINET MEMBER CONTRACTS & ASSETS COUNCILLOR H BRAMER				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
12/12/13	KEY	Countryside Service Review <i>To agree proposals to generate income and move towards a financially sustainable service.</i>	Economy, Communities and Corporate / Steve Burgess sburgess@herefordshire.gov.uk	
12/12/13	KEY	Withdrawal of Arts Commissioning Grants <i>To consider the withdrawal of Commissioning Grants for arts organisations</i>	Economy, Communities and Corporate / Mick Ligema	
12/12/13	KEY	Funding for Lady Hawkins and Wigmore Leisure Centres <i>To consider the withdrawal of funding for Lady Hawkins and Wigmore Leisure Centres</i>	Economy, Communities and Corporate / Mick Ligema	
13/12/13	KEY	Future Trust Arrangements for Museum Services <i>To consider the proposal for moving Museum Services into Trust status</i>	Economy, Communities and Corporate / Mick Ligema	

13/12/13	KEY	Closure of public facing Museum Services <i>To consider further service reductions for the public facing Museums Service</i>	Economy, Communities and Corporate / Mick Ligema / Elizabeth Semper O'Keefe
DECISION MAKER CABINET MEMBER CORPORATE SERVICES COUNCILLOR PM MORGAN			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
6/12/13	Non Key	Development Management – Review of charging for pre-application advice <i>To review the operation of the system for the charging of pre-application planning advice including the level of charges</i>	Economy, Communities and Corporate / Marc Willimont
DECISION MAKER CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

Scrutiny Work Programmes – December 2013

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – DECEMBER 2013				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
9 December 2013	Financial Inclusion	To consider how payday loans and changes to the council tax regime are affecting financial inclusion. To include an update on Moneybox Credit Union.		
9 December 2013	School Examination Performance	To consider the examination performance in Herefordshire Schools.		
9 December 2013	Task and Finish Review	To consider the findings and recommendations from the task and finish group review into cultural services.		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – DECEMBER 2013			
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:
			A&G Committee Cabinet Council
6 December 2013	Work Programme	To consider the Committee's Work Programme	

Executive Rolling Programme: **January 2014**

Executive Decisions to be taken – January 2014

DECISION MAKER CABINET				
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
23/1/14		<i>Budget proposals</i>		

DECISION MAKER CABINET MEMBER CONTRACTS & ASSETS COUNCILLOR H BRAMER				
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DECISION MAKER CABINET MEMBER CORPORATE SERVICES COUNCILLOR PM MORGAN				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	

DECISION MAKER CABINET MEMBER CORPORATE STRATEGY & FINANCE: COUNCILLOR AW JOHNSON, LEADER OF THE COUNCIL				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
On or after 6 January 2014	KEY	Revision to the Current Council Tax Reduction Scheme Provides an update on the current CTRS and recommends further changes to the current Scheme that will achieve additional revenue for the Council	Peter Robinson – Chief Officer Finance	

DECISION MAKER CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL				
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker	
TBC	Non Key	Preventing Homelessness Strategy 2013-2016 <i>To focus on preventing homelessness in Herefordshire</i>	Economy, Communities & Corporate / Richard Gabb rgabb@herefordshire.gov.uk	

DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
DECISION MAKER CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR			
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker

Other Meetings

Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
17/01/14	BPF	Revision to the Current Council Tax Reduction Scheme Provides an update on the current CTRS and recommends further changes to the current Scheme that will achieve additional revenue for the Council		Peter Robinson – Chief Officer Finance
17/01/14	BPF	Council Tax Discount Scheme and NNDR Discretionary Relief To agree revisions to the current schemes.		Peter Robinson – Chief Officer Finance
17/01/14	Non Key	Leader's Report To receive the Leader's report, which provides an overview of the Executive's activity since the last Council meeting.	Corporate Strategy & Finance/Leader – Councillor AW Johnson	Economy, Communities & Corporate / Annie Brookes ab1@herefordshire.gov.uk
17/01/14	B&PF	Review of Gambling Act Policy To consider implementing new policy		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
17/01/14	N/A	Review of Licensing Act Policy To consider implementing new policy		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
17/01/14	N/A	Introduction of a Sex Establishment Policy To consider implementing new policy		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
17/01/14	N/A	Review of Gypsy and Traveller Policy To consider implementing new policy		Economy, Communities & Corporate / Claire Corfield clcorfield@herefordshire.gov.uk
17/01/14	N/A	Waste Contract	Contracts & Assets – Councillor H Bramer	Economy, Communities & Corporate / Andy Tector aet@herefordshire.gov.uk
17/01/14	Non Key	Appointments to Council Committees	Corporate Services – Councillor PM Morgan	Economy, Communities & Corporate / John Jones jjones4@herefordshire.gov.uk
17/01/14	N/A	Designation and appointment of Monitoring Officer, and Returning Officer		Deputy Monitoring Officer – Annie Brookes ab1@herefordshire.gov.uk

Other Meetings – January 2014

AUDIT & GOVERNANCE COMMITTEE			
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
14/1/14			

Scrutiny Work Programmes – January 2014

GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS – JANUARY 2014				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
6 January 2014	Fire Service Consultation	To receive the task and finish group responses to the fire service consultation and to approve those recommendations for submission to the fire service.		

HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – JANUARY 2014				
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO:	
			A&G Committee Cabinet Council	Meeting Date
17 January 2014				